## **Ohio Union Posting Policy**

This posting area (located in the High Street Vestibule) is the only posting area in the building. This area is primarily an area for posting materials that support Student Life Student Organizations, Clubs and Teams, and Ohio State University Departments.

Businesses and organizations outside of the Ohio State University must have prior approval for all postings. Materials can be left at the Ohio Union Administrative Office, Room 2008. Approved materials will be posted in a timely manner.

## Postings must comply with the following criteria:

- must comply with Ohio Union Building Policies, Section W (<a href="http://www.go.osu.edu/OhioUnionPolicy">http://www.go.osu.edu/OhioUnionPolicy</a>)
- single posting can be on the wood (clear tape) or tack board (push pins)
  - posting size should be limited to 11" x 17"
    - single flyer stack on counterspace
  - no posting should ever be displayed over another groups posting

Postings will be removed if found in violation of policy or procedure.