



Talking Points – Second Year Living – CHAPTERS APPLYING FOR FIRST TIME

- We will begin accepting applications in late January for 2nd Year Living for those with a facility that you wish to have approved whom have not been approved for a previous years.
 - Approval is a two part process
 - First – complete the on-line survey tool and attach applicable documents
 - Second – schedule a walk through with Ohio State Student Life to verify submitted information and answer questions
 - Until both parts are completed you are not an approved facility
 - Approved facilities will be posted on both the Sorority and Fraternity Life website as well as the STEP / University Housing website
 - Facilities can be provisionally approved pending a few items depending upon what is deficient during the application / inspection.
 - No second year student, as defined by Ohio State, will be permitted to move into the facility until deficiencies are corrected in an acceptable fashion.
- Timeline for approval
 - Approvals are rolling and will be done as applications are submitted
 - The final date which we will approve a facility for the following year is May 15 (for the 2017-2018 academic year)
- The approval timeline is complicated by the on-campus student renewal timeline however
 - All rising second year students (2016 high school graduates) will be asked to preference their campus housing preferences in early to mid-February (exact timeline has not yet been set by Housing)
 - There are 4 options on the initial screen
 - Repreference – allows on-campus students to note of any preferences and/or update their profile therefore enabling them to be entered into the lottery for a timeslot to select a room on campus (students who do not complete the reselection process will be assigned a higher lottery number resulting in a later selection timeslot)
 - Going home – they are living or moving home (live within 25 miles of campus)
 - Not enrolling – student is not planning to return to school
 - Going Greek – for students who are planning to live in your chapter facility
 - If a student selects “Going Greek”, a student will be allowed to preference a chapter house, but will not be given the ability to enter the on-campus lottery system
 - With this in mind, you’ll need to make decisions EARLY of which of your rising 2nd years will be living in your facility if you cannot house all of them.
 - Those whom you cannot house can enter the on-campus rereference process. If they select “Greek” and are unable to live in your facility, their on-campus housing placement may not be what they want.
 - By February 15, you will need to provide Sorority and Fraternity Life a breakdown of spots you have available in your facility for second year students. We’ll want to know how many of your second years will live-in and how many we will need to house on campus.



- By March 1, we will want to know the names of who is living where (in the house versus on-campus)
- Unless you can **guarantee** all of your rising second year's a spot in your facility, we will be instructing them to complete the "Repreference" link
 - This way they can tell us where they want to live on campus. If they end up in your house, we can remove them from the on-campus options with no penalty. Students who do not complete the reselection process will be assigned a higher lottery number resulting in a later selection timeslot
 - If you can decide by the renewal deadline which second year students are living in your facility and which will need to live on-campus, we can have them preference "Greek" or "Repreference" respectively. Whichever is applicable to their situation though we would still recommend they repreferance an on campus location just in case they decide to drop from your new member process.
- For second year students who do not fit or do not desire to live in your facility, if you'd like them to live together on-campus, you must contact Sorority and Fraternity Life (lovell.113@osu.edu) to request information on the process of grouping members in residence halls.

So the timeline is...

- Rising Second year students should plan to renew their housing contracts during the renewal period pending determination by the chapter of who will be living in the house (see explanation above)
- **February 15** – this will be the date that a chapter must let Sorority and Fraternity Life know how many second year members are living in their house and how many will be living on campus. You don't have to tell us whom yet, just the numbers. Chapters will also need to let Sorority and Fraternity Life know if you wish to cluster those second year students not living in the house who will be living in the residence halls on campus.
- **March 1** – University Managed facilities and Second-Year Living Approved facilities will need to provide Sorority and Fraternity Life a list of members whom will live in the following year. For managed facilities, this would be everyone. For second-year approved facilities this would just be a list of second year students living in and those whom are living in the residence halls.
- **May 15** – this is the final date Student Life will approve any facility for second year living for the following year
- **May 15** – this is also the date which chapters have to provide any final changes to the names of second year students will be living within their facility as well as which second year students are living in the residence halls. NOTE: This is not the date that you first have to provide the list to SFL. That is March 1st. This is the final date any changes can be made (a new member leaves the organization, a spot opens in the house for someone to move in, etc.)



- **After June 1** – If a student is switching between university housing and a Greek chapter house (house needs to be one approved for second year living), the cost is \$3065* (or prevailing Housing Rate III) per semester to make the change **AFTER June 1** for the following academic year (June 1st, 2017 for the 2017-2018 academic year). NOTE* - this includes mid-year moves for the 2017-2018 academic year (any move that happens during either the Fall 2017, Spring 2018 or between the two semester from a residence hall to a Greek house).



Talking Points – Second Year Living – FOR NEW MEMBERS

- Sorority and Fraternity Houses can apply for approval to have rising second year students (students who graduated from high school during the 15-16 academic year (October 2015 – September 2016) live in the facility next year.
- Chapter should discuss with new members if the facility is approved for second year living and the capacity of the facility to house second year students (as defined above).
 - The final date which we will approve a facility for the following year is May 15 (for the 2017-2018 academic year)
 - Approved facilities will be posted on both the Sorority and Fraternity Life website as well as the STEP / University Housing website
- Even if a facility is approved, it does not guarantee that you can live in as a second year student
 - Some facilities have limited bed spaces for members, including new members
 - If housing in the facility is of interest to you, plan to ask the chapter about this
 - Are they approved or applying for approval for second year living?
 - Where are they at with this process
 - Application submitted?
 - Is the walk through scheduled?
 - How many bed spaces are they planning to offer to second year students?
 - If there are not enough for ALL second year new members, how will the chapter determine who gets the spaces?
 - Lottery, first come, first served, point system, grades, all of the above?
- Housing Reselection and Greek Housing Application Process
 - The University's on-campus housing reselection portal will open in late January or early February (date has not yet been set).
 - There are 4 options on the initial screen of the renewal portal
 - Reference – allows on-campus students to note of any preferences and/or update their profile therefore enabling them to be entered into the lottery for a timeslot to select a room on campus (students who do not complete the reselection process will be assigned a higher lottery number resulting in a later selection timeslot)
 - Going home – you are living or moving home (live within 25 miles of campus)
 - Not enrolling – you are not planning to return to school
 - Going Greek – you are planning to live in your fraternity or sorority chapter facility and the chapter has GUARANTEED you a spot.
 - Our recommendation would be to select “Reference” even if you think you're going to live in the chapter facility next year. This would allow you to make note of any preferences and/or update your personal profile therefore enabling you to be entered into the lottery for a timeslot to select a room space on campus (students who do not complete the reference process will be assigned a higher lottery number/later selection timeslot). If you then choose to live in the chapter house or the chapter



selects you to live in the approved chapter house, we can remove you from the on-campus system (no penalty) and move you into the chapter house provided notification of your change of plans is received by the appropriate deadline date (June 1 at the latest).

- If you select “Greek” and for some reason you don’t end up in the facility, you will be placed into an on-campus location at the discretion of the Housing Office, based on space availability.
 - Chapters are required to notify the university no later than March 1 of who is living in their facility or whom may be living on campus.
- Chapters have until May 15 to have their house certified for 2nd Year living
 - If a chapter is approved after March 1 for on-campus living, we will move applicable second years into the facility without penalty (see above).
 - All living locations must be finalized by June 1
 - If a student is switching between university housing and a Greek chapter house (house needs to be one approved for second year living), the cost is \$3065* (or prevailing Housing Rate III) per semester to make the change **AFTER June 1** for the following academic year (June 1st, 2017 for the 2017-2018 academic year). NOTE* - this includes mid-year moves for the 2017-2018 academic year (any move that happens during either the Fall 2017, Spring 2018 or between the two semester from a residence hall to a Greek house).