

The Ohio State University
**Interfraternity Council, Multicultural Greek Council, National Pan-Hellenic
Council, and Panhellenic Association**

Alcohol and Risk Management Policy

Preface

It is the purpose of this University and this Greek Community to promote responsible decisions and healthy choices during the collegiate experience. It is the purpose of this document to preserve the integrity of all fraternity and sorority chapters on campus by setting a level of standards.

In addition to the document, all chapters affiliated with The Ohio State University are expected to adhere to all city, state, and federal laws. In addition, it is an expectation that chapters will follow their National and/or International Policies and Regulations. This policy will be enforced in its entirety by the governing bodies of the Interfraternity Council (referred to herein as "IFC"), Multicultural Greek Council (referred to herein as "MCGC"), the National Pan-Hellenic Council (referred to herein as "NPHC") and the Panhellenic Association (referred to herein as "PHA").

It is the intention of IFC, MCGC, NPHC and PHA to promote the safest atmosphere possible for both the chapter members as well as their guests. It is hoped by both councils that this policy will promote, not negate, self-governance by chapters, and limit liabilities.

Article I

Section I: Definition of a Social Function

Throughout this document, when a social function is referred to, it is assumed that alcohol is present. We realize that there are many social events that do not include alcohol. At all events, alcohol cannot be used as advertising. There are currently three distinct types of events:

- A. Type 1: An event that is strictly for members and alumni/families and consists of no invited guests can be defined as a type one social. All type one socials must follow the guidelines of Section II, Section III, and Section IV paragraphs A, B, C1, C2, C3, C4, C5, C7, C8, C9, C10, C11, C13, and C14
- B. Type 2: An event in which each chapter member invites a guest to their house for a social function. This includes formals, date parties, invite parties, or any other event where the ratio of guests to chapter members is equal to or less than 1:1. A type two event must follow the all of the guidelines of Sections II, III, and IV, with the exception of C14. (Add opportunity to petition for Alumni and their dates)
- C. Type 3: An event where the number of attendees is more than the total of in-house initiated members, and not all persons attending the party are members of the chapter. This includes "after-hours" and "theme-gatherings" (i.e., Halloween, Mardi Gras, etc) TG's, and social Mixers. An invite list must be submitted with this event registration. A type three event must follow all of the guidelines of Sections II, III, and IV, with the exception of C14.

- D. Type 4: An event that is held at a third party vendor and/or location. A type four event must follow the guidelines of Section II, III, and Section IV paragraphs A and B.
- E. Type 5: An event that exists outside of the Columbus area that is an “overnight” event. The university has jurisdiction over all Ohio State students. The Code of Conduct and local, state, federal, and international laws apply at all times to those participating in this event.

Section II: Reporting a Social Function

- A. All events must be registered on the designated Sorority and Fraternity Life website.
- B. The host organization is required to register that event for themselves, regardless of where the event is held. If it is a paired event, you must register the event separately. If it could appear that an organization is represented at an event, the organization should register the event.
- C. All events must be registered at least five (5) days preceding the event. This is a Standards of Excellence requirement.
 - 1. The deadline for events held on Friday or Saturday is noon on the Monday before the event.
- D. Failure to file a complete Event Registration form may be subject to fines and/or Judicial Board arbitration.
- E. If for some reason an impromptu event seems as though it may occur at a chapter facility and the chapter believes that it may turn into a Type 3 event, a certain protocol must be followed. It is the chapter's responsibility to immediately contact that council's primary judicial contact, as well as take every step to follow the guidelines set forth in Section IV A, B, and C. If occurring more than three times in a semester, it will result in arbitration.

Section III: Time Parameters for an Event

- A. All events must end the distribution of alcohol at 2 a.m. and guest must have the ability to remain in the hosting facility for at least one-half hour after the distribution of alcohol has ended.
- B. No event may be scheduled for more than a four (4) hour period of time or for a group of events more than a five (5) hour period of time. Group events are defined by two back to back events such as a “pregame” and a social function or a social function and a “post party”. All events must be registered.
- C. When a chapter's registered event or group of events ends, the chapter may not participate in another event within 3 hours of the end time of the chapter's registered event, social or philanthropic, without the explicit approval by the council's main judicial contact.

Section IV: Alcohol Beverage Management

- A. All alcoholic beverages at events shall be managed according to the following guidelines:

1. The possession, use, and/or consumption of alcohol at an event shall be in full compliance with any and all applicable laws or regulations of the federal, state, and county governments; the City of Columbus; the college student code of conduct, the IFC, MCGC, NPHC, and PHA bylaws/constitution.
- B. All events are to be Bring Your Own Beverage or located at a third-party vendor.
1. 1. No member chapter may purchase alcohol with chapter funds, nor may any person, on behalf of the chapter, coordinate the purchase of alcoholic beverages at any event.
- C. Bring Your Own Beverage (BYOB) Guidelines
1. The purchase of alcoholic beverages may not be coordinated through the chapter treasury, by monetary collection (e.g. passing a hat), by any member of the chapter, or by any funds allocated to student organizations by the Council on Student Affairs or any other governing body.
 2. Only beverages classified as “beer”, “wine”, or “cider” are permissible at a function in addition to nonalcoholic beverages. See the Ohio Revised Code for beverage definitions [Chapter 4301.01 (B)].
 3. The serving of communal alcohol is not permissible at any function (punch bowls, gelatin shots, kegs, mini kegs etc.). No drinking games shall be played.
 4. Alcohol may not be served in a container greater than 12 fluid ounces at any event (i.e. a Solo Cup, or comparable cup with measured lines).
 5. Alcohol shall be distributed from one location. Each guest of legal drinking age will be allotted alcoholic beverages based upon *(number of hours of the event) x (2)*. *During the compliance check the chapter must provide proof of a system dedicated to monitoring the distribution of all alcohol based on time span of event.*
 - i. There will be two drinks allotted in a given hour per the hour of the event, which will be equal to the amount of tickets each attendee of legal drinking age is permitted.
 1. 1 drink is defined as:
 - a. 12 fluid ounces of beer
 - b. 6 fluid ounces of wine
 - c. 12 ounces of cider
 6. Persons attending shall show proof of age and be marked accordingly, either by an ‘O’ on the hand or wristband if they are of legal drinking age or an X if they are under age. Identification should also be checked at the central place of alcohol distribution each time a beverage is dispensed.

7. Open containers of alcoholic beverages, as defined by federal, city, and state law, shall not be permitted to leave the event.
8. Each sponsoring IFC/MCGC/NPHC/PHA member chapter must provide at least one (1) non-drinking member(s) for every 20 people present at the even or hire a security guard where two security guards are equivalent to three sober monitors. The names of these individuals shall be posted at the door and at the point of alcohol distribution.
9. Alternate transportation numbers are to be listed at both the door and at the place where alcohol is distributed.
10. The non-drinking door monitors shall deny access to any person who appears or actually is intoxicated.
11. A predetermined guest list of expected attendees is required and if guests attend who are not originally on the list, their names must be added.
12. Non-salty food and non-alcoholic beverages (other than water) shall be supplied by the hosting chapter(s) for 20% of the expected number of guests and shall be in plain view for the duration of the event.
13. Water is to be made available at all times, to all guests. Hosts are required to ensure that hanging signs clearly denote from where guests may receive water.
14. Each chapter must adhere to risk management trainings as offered. The risk management training will be considered a Standards of Excellence requirement covering Safety Health and Wellness. Prior to hosting a social event, the distributor of alcohol must be trained by the Student Wellness Center or comparable professional staff member (bartender /sober monitor training).
 - i. Member organizations must declare on all social registration forms who the distributor will be which will be cross-referenced with the list of distributors that have been trained by the appropriate risk management team.

No beverage with a 'percent alcohol' greater than 8% may be distributed at the event.

D. No alcohol is to be present at recruitment events.

E. No alcohol is to be present at philanthropic and fundraising events. In order to obtain permission for University Events that involve alcohol, the students should refer to The Ohio State University's Student Life website: studentaffairs.osu.edu/pdfs/osu-policy-on-alcohol.pdf.

Section V: Drug Management

- A. As stated in the Ohio State University Student Code of Conduct, unlawful possession, use, production, distribution, or sale of drugs either illegal or non-prescribed by any faculty, staff, or student is prohibited on university property or as any part of university activities.

Section VI: Police Intervention

- A. If the police intervene (meaning a police report is filed) in an event held at a chapter house, annex, or third party location, the council's primary Judicial contact must be contacted within 24 hours. A mediation will then be scheduled between the President, Vice President, Social Chair, and appropriate council contacts. This will be to discuss the incident, along with determining the role of IFC, MCGC, NPHC, and PHA in the situation.
 - 1. An annex is defined as a place of residence where more than two members of a Greek organization reside.

Article II

Section I: Risk Management Committee and Enforcement

- A. Refer to the respective council's bylaws for the Risk Management Policies on Committee Development guidelines.

Section II: Education

- A. Each council is responsible for developing a person or committee (i.e. compliance, risk training. Each chapter is to work with the appropriate contact on the Sorority and Fraternity Life team that deals with risk management.
- B. As per Standards of Excellence (SOE) guidelines, Three-fourths (75%) of the chapter's membership must be present at the educational training.
- C. All New Members are required to go through an educational session on the policy during their new member period.
- D. If a chapter does not comply with parts A, B and C the chapter will be placed on social probation until the educational training is completed.

Section III: Alcohol-Related Infractions

- A. There will be three (3) levels of infractions.
- B. Level One infractions are the failure to:
 - 1. Post all signs listed in Article I.
 - 2. Have an invite list submitted and present at the event.
 - 3. Have a non-alcoholic beverage present.
 - 4. Have a non-salty food present.
 - 5. Register the function on time, as stated in Article I.
 - 6. Have an invite list submitted on time, as stated in Article I.
- C. The first of these violations will result in a notification of the incompliance and a warning after that. Any Level One violation will result in a \$25 fine per violation. If four or more of these violations occur at any one event that chapter(s) will face a judicial hearing, in addition to the fines.

- D. Level Two infractions are the failure to:
1. Admit people with open alcohol containers.
 2. Allow those with open containers of alcohol to leave the event.
 3. Have a sober door monitor checking ID's
 4. Check IDs and properly mark everyone at the party either over or under.
 5. Minor Harassment of Risk Management Committee (RMC) at the discretion of the RMC and the respective governing board.
- E. Any Level Two violations will result in a \$50 fine, per violation. If two or more of these violations occur at one event then the chapter(s) will face a judicial hearing in place of the fines.
- F. Level Three infractions are the failure to:
1. Allowing those under the age of 21 to either bring in or consume alcohol.
 2. Admit RMC into the event.
 3. Major Harassment at the discretion of the RMC and the respective governing board.
 4. Have at any time throughout the party an unattended alcohol distribution point.
 5. Have a sober, overage bartender for each fraternity attending the event, unless there is a third party vendor.
 6. Follow BYOB policy, which includes, but is not limited to:
 - a. Having unopened cases of beer not in the serving bin.
 - b. BYOB ticket system not being used.
 7. Register an event.
- G. Any Level Three violations will result in a follow up conversation by the appropriate judicial commission.

Section III: Joint Council Judicial Board

Any recurrence of any of the levels of additional penalties can result in more serious consequences.

Article III

Section I: Hazing

- A. No chapter, colony, student or alumnus shall conduct nor condone hazing activities.
- B. Hazing activities are those defined as:
 1. Any action taken or situation created, intentionally, whether on or off fraternity premises, to produce mental or physical discomfort, embarrassment, harassment or ridicule. Such activities may include but are not limited to the following: use of alcohol; paddling in any form; creation of excessive fatigue; physical and psychological shocks; quests, treasure hunts, scavenger hunts, road trips or any such activities carried on outside or inside the confines of the chapter house; wearing of public apparel which is conspicuous and not normally in good taste; engaging in public stunts and buffoonery; morally degrading or humiliating games and activities; or any other activities which are not consistent with academic achievement, fraternal law, ritual or policy or the regulations and policies of the educational institution, or applicable state law.

Section II: Sexual Abuse & Harassment

- A. The Greek community will not tolerate or condone any sexually abusive behavior on the part of its members, whether physical, mental or emotional. This is to include any actions which are demeaning to women and men, including but not limited to, date rape, gang rape or verbal harassment.