Constitution

Article I - Name, Purpose, and Non-Discrimination Policy

- **Name:** Buckeye Pokémon League

- **Purpose:** Our purpose is to give students and community members who share a common interest in Pokémon the opportunity to interact with one another, providing them with a place to talk, trade, and compete at any level of competition they desire.

- **Non-Discrimination Policy:** This organization and its members shall not discriminate against any individual(s) for reasons of age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status.

Article II - Membership – Any community member may join the Buckeye Pokémon League. However, only those members who are currently enrolled students may hold positions as university recognized officers.

Article III - Organization Leadership

- **President:** The president will hold office until he or she is no longer an enrolled student of The Ohio State University, takes a new leadership position, or until he or she steps down. The replacement president will be appointed by the current president from the ranks of the general membership and other leaders with the aid of other leadership members. The president’s duties include but are not limited to: running the meetings, delegating tasks and serving as public relations of the club.

- **Treasurer:** The treasurer will hold office until he or she is no longer an enrolled student of The Ohio State University, takes a new leadership position, or until he or she steps down. The replacement treasurer will be appointed by the current president from the ranks of the general membership and other leaders with the aid of other leadership members. The treasurer’s duties include but are not limited to: keeping records of funds and contact with the University in terms of funding.

- **Secretary:** The secretary will hold office until he or she is no longer considered an enrolled student of The Ohio State University, takes a new leadership position, or until he or she steps down. The replacement secretary will be appointed by the current president from the ranks of the general membership and other leaders with the aid of other leadership members. The secretary’s duties include but are not limited to: keeping attendance of meetings, recording the meeting minutes, notifying members about upcoming events or needed information, and overseeing the maintenance of the organization’s webpage(s).

Article IV - Executive Committee – The executive committee of the organization is composed of the organization leadership as defined in Article III. However, it is permitted to allow other
members of the general membership to join in an executive committee meeting if the leadership deems their input on a discussed matter or topic beneficial.

**Article V - Method of Removing Officers and Members**

- *Officers:* If a member of the organization leadership does not meet University standards, or is unable to conduct themselves in a way that reflects well on the organization, they will lose their status as an officer and be placed on probation for one semester. The removal of a member of the organization leadership will be decided on by the two remaining officers both of which need to come to an agreement upon the matter, if this is not possible, a dispute settlement service provided by The Ohio State University should be contacted to aid in coming to an agreement.

- *Members and General Committee Leaders:* If a general member or General Committee Leader does not meet University standards or is unable to conduct themselves in a way that reflects well on the organization, they shall lose any leadership roles they have been given and be put on probation for one semester. The hearing on if a member needs to be put on probation will be conducted by the organization leadership which, if possible, should be decided unanimously, if this is not possible the member may appeal to use of a dispute settlement service provided by The Ohio State University.

*Probationary Period: A member that is placed on probation will not be allowed to hold a leadership position in the organization or travel with group on organization trips. If a member commits another infraction while on probation, it is grounds for removal from the club.*

**Article VI - Advisor(s)** – Advisor(s) of the club must either be members of the University faculty or Administrative & Professional staff. Advisor(s) must receive the University required training and check off on the treasurers reports.

**Article VII - Meetings of the Organization** – There will be at least ten required meetings each academic semester excluding the summer semester.

**Article VIII - Method of Amending the Constitution** – Any member of the organization that is enrolled as a student of The Ohio State University may propose an amendment in writing and submit it to the organization’s leadership officers. The officers will all review the proposed amendment(s) and a meeting will be scheduled in which the three organization officers, the organization advisor, and the member that proposed the change may all attend. The group will discuss any issues or changes to organization leadership structure or organization procedures and decide if the proposed change will benefit the organization. If decided against, the amendment will be rejected, if approved the proposed changes will be presented at the following meeting and then voted upon the meeting after that. Only enrolled students of The Ohio State University will be allowed to vote upon the amendments.

- It will be permitted for the leadership to amend the constitution document to fix minor spelling and grammatical errors without going through the entirety of the
amendment process, as well as changes in the wording and organization of passages, so long as it does not change the means of any existing structure or processes defined in the document.

**Article IX - Method of Dissolution of Organization** – If the organization is to be disbanded, the executive committee will become responsible for creating a method for which the organization is to deal with any outstanding debts (i.e. fundraisers, member donations, tournament fees, etc.). Any organization assets are to be used for any final club meetings/events and/or donated to other university organizations. Dissolution will not be final until the end of the semester the decision was made, and the decision must be made by unanimous vote by the membership of students enrolled in The Ohio State University.
By-Laws

Article I – Parliamentary Authority - The rules contained in Robert’s Rule of Order shall govern the organization in all cases to which they are applicable, and in which they are not inconsistent with the by-laws and constitution of this organization.

Article II – Membership

- Becoming a Member: In order to become a member, an individual only needs to attend a meeting or event, and give their information to the secretary or another member to be forwarded to the secretary.

- Membership Category

  General Member: General members are the voting and leading body of the group. To be a general member you must be enrolled at The Ohio State University. General members are eligible to fulfill university recognized leadership positions.

  Senior Member: Senior members are honorary members of the organization of the age of 18 years or older. These members are not enrolled at The Ohio State University and therefore may not vote or fulfill university recognized leadership positions.

  Junior Member: Junior members are honorary members of the organization of the age of 17 years or younger. These members are not enrolled at The Ohio State University and therefore may not vote or fulfill university recognized leadership positions. Junior members should have parent or guardian permission to attend organization meetings.

  Probationary Member: Probationary members have violated an organization or university rule and have been put on probation. A general member put on probation may continue to attend organization meetings but lose their ability both to vote and hold as position as an officer until the next semester. The severity of the infraction will determine any further limits that could be imposed including but not limited to: inability to travel with the organization, inability to attend meetings, or, in severe cases, inability to return to the organization at all. If a member commits another infraction while on probation, it is grounds for removal from the club.

- Termination of Membership: Members must sign-in as a returning member at the beginning of each semester; any member who does not do so will not be put on the roster for the new semester. A member may also withdraw themselves from the membership without justification if they so chose.

Article III – Appointment of Organization Leadership

Rules: During the course of a semester in which an organization leadership member is leaving, the incumbent officers may hold interviews with prospective members, as well as host
training sessions on leadership duties. These training sessions will give prospective members experience in addition to allowing the officers to observe how the members would handle the position should they receive it. The officers should make the decision unanimously if possible. If a unanimous decision cannot be made then a vote may be held, however this situation should be avoided if possible. If a member is offered a position and they do not wish to take it, they may opt to remain a regular member and a new member must then be decided upon in a timely fashion. When a member who is offered to join the organization leadership has accepted the position, the leaving officer will choose to offer their former position to any of the current officers or the newly chosen member. If the leaving member chooses another officer currently holding a different position, that officer has a choice of either keeping their office or switching to the new position, should they chose to take the new position they would have to offer their former position to an existing officer or the new member. This process will be continued until the newly chosen member is offered and accepts a position in the organization leadership. If the officer who is leaving was impeached or a situation arises in which the former officer cannot offer their position to a successor, then the executive committee will meet to name which members will acquire the positions, if no agreement can be made a meeting with a conflict advisor should be arranged to determine the successor. If more than one member of the organization leadership is leaving at the same time, then the selections for appointments will occur one at a time starting with the first member to announce they are leaving the position. A successor will be named and then the next person who announces they will not be retaining their position the next semester will be addressed next. The remaining members of the organization leadership, including any that were appointed for the next semester, will decide which of the members will be offered an officer position, and then a successor will be named as normal with both new members in place of the former members. This process may be repeated as many times as needed to fill all positions of the organization leadership for the next semester.

Procedures

General Procedures: The procedures for finding a new organization leadership member begin as soon as a current officer announces they will not be retaining their position the following semester for any reason. As soon as the announcement has been made, the other officers will begin the process of selecting one of the current members to be offered a position as an officer. During this time period the officers may hold interviews and training sessions to observe how well particular members could perform as an officer. The member the organization leadership chooses to offer the position to should be picked as soon as possible, but should be well thought out. Once a member accepts to take a position as an officer, the departing officer will be able to name a successor to the position they are vacating. The departing officer may also hold interviews and training with any of the existing officers as well as the newly appointed officer to gauge how well they would perform at the tasks done by their specific job. If the leaving member offers the position to an existing officer, that member may decline to keep their current job or accept the new position. If they accept, they must then pick a member of the new
leadership to fill their old position. This process will continue until the new member of the leadership is given a position. The new organization leadership will then assume their new jobs and positions the following semester. (An exception to this can occur in an impeachment or a resignation. In these cases, the new positions come into effect immediately)

**Timing:** The appointment process will begin as soon as an officer announces they will not be assuming their position the following quarter. The announcement will be made to the general membership as soon as the new officer is chosen.

**Resignations:** If an officer resigns, a new member is to be decided upon by the remaining officers as soon as possible. The resigning member may still name a successor if they wish.

**Impeachments:** If an officer is impeached then a new member is decided upon by the remaining officers as soon as possible. The impeached officer loses any right to name a successor, and the executive committee will decide as a group upon the successor.

**Office Eligibility:** In order to be eligible for a position in the organization leadership, you must be a general member at the time when the position opens.

**Ratification:** Once the new officer has been decided by the incumbent members the new member will be announced to the general membership, and the new member will receive training for the remainder of the semester, and then assume the office starting the following semester. If a special circumstance arises (resignation, impeachment) the new member may immediately assume the position.

**Article IV – Executive Committee** – The executive committee’s main purpose is to lead and serve as model images of the organization to both members and others. The members of the committee should know and uphold the rules and regulations of the activities being performed by club members, and be able to maintain a safe and fair environment for the members to carry out these activities. Specific duties of the executive committee lie mainly in the act of deciding upon general club activities, and to decide upon new officers in the cases of impeachments and/or emergency exits of leading members of the organization. The members of the committee are also responsible for aiding in the conduction of any events the organization is running, either for itself or for the general public.

**Article V – Advisor Responsibilities** – The organization’s advisor is not required to be present at any of the organization’s activities unless he/she wishes to be. The responsibilities of the advisor are to review and approve any checks or amendments being made for the organization as well as review any documentation as required by The Ohio State University in order to maintain a good standing for the organization.
Article VI – Meeting Requirements

Regular: In order for a regular meeting to take place at least three executive committee members must be present to maintain the club procedures. Any official sanctioned league activities cannot be carried out during a regular meeting without the official league organizer or another league leader with the organizer’s permission.

Special: Any special meeting’s group requirements will be determined by the situation that the special meeting is needed for. Special circumstances usually will be executive committee meetings or meetings for members to prepare for an organization trip.

Quorum: Quorum is defined as two-thirds of the voting membership with 50% or greater attendance

Article VII – Method of Amending the By-Laws – Any member of the organization that is enrolled as a student of The Ohio State University may propose an amendment in writing and submit it to the organization’s leadership officers. The officers will all review the proposed amendment(s) and a meeting will be scheduled in which the three organization officers, the organization advisor, and the member that proposed the change may all attend. The group will discuss any issues or changes to organization leadership structure or organization procedures and decide if the proposed change will benefit the organization. If decided against, the amendment will be rejected, if approved the proposed changes will be presented at the following meeting and then voted upon the meeting after that. Only enrolled students of The Ohio State University will be allowed to vote upon the amendments.

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