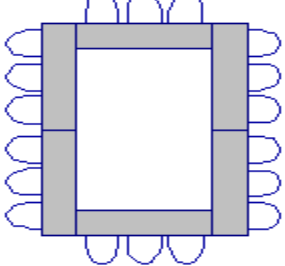
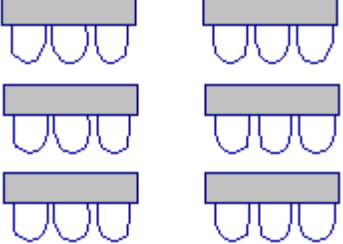
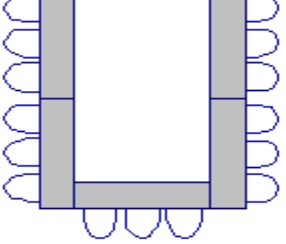
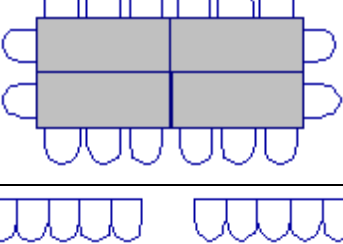
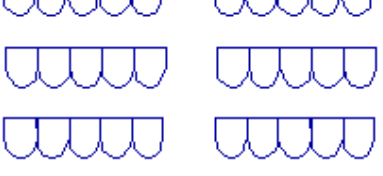
	<p><u>Banquet Style</u></p> <p>Typically used for food functions where 8 to 10 people can sit together.</p>
	<p><u>Block-O</u></p> <p>Six-foot conference tables placed in a “Block-O”. Chairs are placed around the perimeter of the “Block-O”. They provide plenty of workspace for each person and good communication/visual lines for each participant.</p>
	<p><u>Classroom Style</u></p> <p>Rows of tables 2 or 3 chairs at each one, with tables arranged to face the front of the room. Appropriate when the conference is an informational type of presentation. The presenters are providing the information, with some dialogue with the audience.</p>
	<p><u>Special Set-Up</u></p> <p>If none of the other set-ups are what you need, you might try special set-up. One common request is to take one end off a Block-O set-up to create a U-Shape (as pictured on the left).</p>
	<p><u>Standard Set-Up</u></p> <p>There are a few rooms whose chairs/tables are built in (e.g. US Bank Conference Theater and Senate Chamber). There are also some rooms with a built in conference table like the drawing on the left.</p>
	<p><u>Theater Style</u></p> <p>Rows of chairs facing the front of the room, usually divided by center and/or side aisles. Maximizes meeting room space utilization. Theater works well when the audience needs to take minimal notes and/or the presentation is 2 hours or less in length.</p>