Talking Points – Second Year Living – FOR CHAPTERS

- We are in the process of accepting applications for 2\textsuperscript{nd} Year Living for those with a facility that you wish to have approved
  - Approval is a two part process
    - First – complete the on-line survey tool and attach applicable documents
    - Second – schedule a walk through with Ohio State Student Life to verify submitted information and answer questions
  - Until both parts are completed you are not an approved facility
    - Approved facilities will be posted on both the Sorority and Fraternity Life website as well as the STEP / University Housing website

- Timeline for approval
  - Approvals are rolling and will be done as applications are submitted
    - The final date which we will approve a facility for the following year is May 15\textsuperscript{th} (for the 2016-2017 academic year)

- The approval timeline is complicated by the on-campus student renewal timeline however
  - All rising second year students (2015 high school graduates) will be asked to preference their campus housing preferences in early to mid-February (exact timeline has not yet been set by Housing)
    - There are 4 options on the initial screen
      - Repreference – allows on-campus students to select their housing preference for next year
      - Going home – they are living or moving home (live within 25 miles of campus)
      - Not enrolling – student is not planning to return to school or is seeking an exemption for the on-campus requirement
      - Going Greek – for students who are planning to live in your chapter facility
  - If a student selects “Going Greek”, a student will be allowed to preference a chapter house, but will not be given the ability to select an on-campus location
    - With this in mind, you’ll need to make decisions EARLY of which of your rising 2\textsuperscript{nd} years will be living in your facility if you cannot house all of them.
    - Those whom you cannot house can select a desired on-campus location. If they select “Greek” and are unable to live in your facility, their on-campus housing placement may not be what they want.
  - By February 15\textsuperscript{th}, you will need to provide Sorority and Fraternity Life a breakdown of spots you have available in your facility for second year students. We’ll want to know how many of your second years will live-in and how many we will need to house on campus.
  - By March 1, we will want to know the names of who is living where (in the house versus on-campus)
• Unless you can **guarantee** all of your rising second year’s a spot in your facility, we will be instructing them to complete the “Re-preference” link.
  o This way they can tell us where they want to live on campus. If they end up in your house, we can remove them from the on-campus options. If they do not, it will not be detrimental to them as they’ll have a spot preferred on campus already.

• If you can decide by the renewal deadline which second year students are living in your facility and which will need to live on-campus, we can have them preference “Greek” or “Repreference” respectively. Whichever is applicable to their situation.

• For second year students who do not fit or do not desire to live in your facility, if you’d like them to live together on-campus, you must contact Sorority and Fraternity Life ([lytle.38@osu.edu](mailto:lytle.38@osu.edu)) to request information on the process of grouping members in residence halls.

So the timeline is…

• Rising Second year students should plan to renew their housing contracts during the renewal period pending determination by the chapter of who will be living in the house (see explanation above)

• **February 15**th – this will be the date that a chapter must let Sorority and Fraternity Life know how many second year members are living in their house and how many will be living on campus. You don’t have to tell us whom yet, just the numbers. Chapters will also need to let Sorority and Fraternity Life know if you wish to cluster those second year students not living in the house who will be living in the residence halls on campus.

• **March 1**st – University Managed facilities and Second-Year Living Approved facilities will need to provide Sorority and Fraternity Life a list of members whom will live in the following year. For managed facilities, this would be everyone. For second-year approved facilities this would just be a list of second year students living in and those whom are living in the residence halls.

• **May 15**th – this is the final date Student Life will approve any facility for second year living for the following year

• **May 15**th – this is also the date which chapters have to provide any final changes to the names of second year students will be living within their facility as well as which second year students are living in the residence halls. **NOTE**: This is not the date that you first have to provide the list to SFL. That is March 1st. This is the final date any changes can be made (a new member leaves the organization, a spot opens in the house for someone to move in, etc.)

• **After the June 1st** – this is the cancellation deadline for any housing contact. If a student is switching between university housing and a Greek chapter house (house needs to be one approved for second year living), the cost is $2000 to make the change AFTER June 1st.