Course Enrollment Permission Form

Student Information

<table>
<thead>
<tr>
<th>Ohio State ID</th>
<th>Last Name</th>
<th>First Name</th>
<th>Middle Name/Initial</th>
<th>Suffix</th>
</tr>
</thead>
<tbody>
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<table>
<thead>
<tr>
<th>Ohio State Name #</th>
<th>Term</th>
<th>College</th>
<th>Student’s Signature</th>
<th>Date</th>
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Course Information

Spring 2016  EHE  ES  ES/ESA  3  13331

<table>
<thead>
<tr>
<th>Instructor’s Name</th>
<th>Co-requisite Class Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kathryn Butler</td>
<td></td>
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</tbody>
</table>

Term  College  Department  Course Number  Credit Hours  Class Number

Action

☐ Waive Prerequisite Requirements
☒ Enter a Course Requiring Permission
☐ Schedule the Class with a Time Conflict
  (Both Instructors’ Signatures Required)

Instructor’s Signature

10/12/15

Date

Kathryn Butler  200177099

Instructor’s Printed Name and OSU ID

Instructor’s Signature (Second for Time Conflict)

Date

Instructor’s Printed Name and OSU ID (Second for Time Conflict)

☐ Override the Limit and Enter a Full Section
  (If this action will exceed the room limit, this form will not be processed)

☐ Add the Course

☐ Audit the Course [First Date of Attendance: ]

Instructor’s Signature

After the 1st Friday of the Semester

Date

Instructor’s Printed Name and OSU ID

Department Chairperson/Designee’s Signature

After the 2nd Friday of the Semester

Date

Department Chairperson/Designee’s Printed Name

Advisor’s Signature

Date

Advisor’s Printed Name

Dean/Director/Designee’s Signature

Date

Dean/Director/Designee’s Printed Name

☐ Repeat the Course for Audit

☐ Repeat the Course for a Grade

☐ Pass/Non-pass Options (undergraduates only)

☐ “U” Option

☐ Raise Total Registration Maximum to  Credits.

☐ Drop the Course [Last Date of Attendance: ]

Instructor’s Signature

Date

Instructor’s Printed Name and OSU ID

Advisor’s Signature

Date

Advisor’s Printed Name

Dean/Director/Designee’s Signature

Date

Dean/Director/Designee’s Printed Name

Special Processing

<table>
<thead>
<tr>
<th>Notes</th>
<th>Initials</th>
<th>Date</th>
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Revised: 12/09/2014

To return this form:

Take this form to your college office for appropriate action. For a complete list of Colleges and Schools visit:

osu.edu/academics/a-z.html.
Course Enrollment Permission Form

Steps in Completing the Form (Student)
1. Complete the Student Information and Course Information sections completely.
2. Select the appropriate Action and obtain the requested signatures.
3. Take the completed form to your college office for appropriate action.
   • For a complete list of Colleges and Schools visit osu.edu/academics/a-z.html

Special Note: If this action will exceed the room limit, this form will not be processed.

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