

**CONSTITUTION  
OF  
THE OHIO STATE UNIVERSITY  
PANHELLENIC ASSOCIATION  
(Revised December 31, 2004)**

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**ARTICLE I. NAME**

The name of this organization shall be The Ohio State University Panhellenic Association; hereinafter referred to as the Panhellenic Association (PHA).

**ARTICLE II. PURPOSE**

The purpose of the Panhellenic Association shall be to develop and maintain fraternity life and interfraternity relations at a high level of accomplishment and in doing so to:

1. Consider the goals and ideals of member groups as continually applicable to campus and personal life.
2. Promote superior scholarship as basic to intellectual achievement.
3. To foster positive relationships between the Greek Community, the Ohio State University Administration, and outside community.
4. Act in accordance with National Panhellenic Conference UNANIMOUS AGREEMENTS and policies.
5. Act in accordance with such rules established by Panhellenic Council as to not violate the sovereignty, rights and privilege of member fraternities.

**ARTICLE III. MISSION STATEMENT**

To unify the Greek Community, both within itself and within the surrounding communities, by informing, involving, exploring, and utilizing as many resources as possible.

## **ARTICLE IV. MEMBERSHIP**

The Panhellenic Association shall be composed of all initiates and new members of sorority chapters and colonies recognized by the appropriate council and Student Activities & Campus Programs. Membership and participation in the Panhellenic Association are free from discrimination based on race, religion, ethnic group, national origin, disability, or sexual orientation. As stated in the National Panhellenic Conference Manual of Information, *women's fraternities have the right to confine their membership to women, and their right to exist as single-sex organizations shall not be abrogated by any governmental agency or action (in accordance with the provisions of Title IX).*

There shall be two classes of membership: Regular and Associate.

### **Section 1. REGULAR MEMBERSHIP**

1. The Regular Membership of the Panhellenic Association shall be composed of all chapter members in good standing of National Panhellenic Conference fraternities at The Ohio State University. Any National Panhellenic Conference women's organization or local women's chapter that wished to hold Regular Membership may do so after receiving a  $\frac{3}{4}$  affirmative vote by the Panhellenic Council.
2. Regular Member chapters of the Panhellenic Association are responsible for providing a delegate to serve on the Panhellenic Council who has the right to vote on all matters pertaining to Panhellenic issues. Chapter members may hold office on the Panhellenic Association Executive Board and Board of Directors and may serve on any Panhellenic Standing Committee.
3. Each Regular Member chapter will be assessed dues each quarter based upon its number of initiated and new members.
4. Abide by this constitution and bylaws in addition to all recruitment rules and regulations.
5. Abide by all regulations adopted by the Panhellenic Council.
6. Cooperate in any proceedings and abide by the rulings of the Judicial Board.
7. Plan and participate in one alcohol-free, inter-sorority event, excluding recruitment events per academic year.
8. Maintain an updated list of officers, advisers, and House Corporation Board President with Student Activities & Campus Programs.
9. Maintain an updated list of all initiates and new members with Student Activities & Campus Programs.
10. Maintain an updated list of all initiate and new member grade releases with Student Activities & Campus Programs.

### **Section 2. ASSOCIATE MEMBERSHIP**

1. The Associate Membership of the Panhellenic Association shall be composed of all members in good standing of National Panhellenic Conference colonies or pledged chapters. Any National Panhellenic

Conference women's organizations or local women's chapter that wishes to hold associate membership may do so after receiving 2/3 affirmative vote by the Panhellenic Council.

2. Associate Member chapters of the Panhellenic Association are responsible for providing a delegate to serve on the Panhellenic Council who does not have the right to vote. Chapter members may not hold office on the Panhellenic Association Executive Board and Board of Directors but may serve on any Panhellenic Standing Committee or Greek-related committee.
3. Each Associate Member chapter will be assessed dues each quarter based upon its number of initiates and new members. The dues per initiate/new members will be half of that of Regular Member chapters.
4. Abide by this constitution and bylaws.
5. Abide by all regulations adopted by the Panhellenic Council.
6. Cooperate in any proceedings and abide by the rulings of the Judicial Board.
7. Plan and participate in one alcohol-free, inter-sorority event, excluding recruitment events per academic year.
8. Will not participate in Formal Recruitment.
9. Maintain an updated list of officers, advisers, and House Corporation Board President with Student Activities & Campus Programs.
10. Maintain an updated list of all initiates and new members with Student Activities & Campus Programs.
11. Maintain an updated list of all initiate and new member grade releases with Student Activities & Campus Programs.

## **ARTICLE V. OFFICERS**

**Section 1.** EXECUTIVE BOARD. The Executive Board Officers of the Panhellenic Association shall be President, Vice President of Administration, Vice President of Greek and Community Relations, Vice President of Recruitment and Retention, and Vice President of Judicial Affairs.

**Section 2.** BOARD OF DIRECTORS. The Board of Directors of the Panhellenic Association shall be Director of Communications, Director of Public Relations, Director of Finance, Director of Internal Affairs, Director of Technology, Director of Risk Management, Director of Scholarship, Director of Service Learning and Philanthropy, Director of Greek Events, Director of Membership Development, Director of Recruitment Counselors, Director of Recruitment Public Relations, Director of Recruitment Activities, Directors of Computer Recruitment, four Justices, and two Alternate Justices.

**Section 3.** OFFICER REQUIREMENT. The officers must be fully initiated active members in good standing from Regular Membership fraternities in The

Ohio State University Panhellenic Association. Delegates from fraternities holding Associate Membership shall not be eligible to hold office.

- Section 4.** TERM OF OFFICE. The officers shall serve for a term of one year, the term of office to begin no later than the sixth week of Winter quarter, except for the Director of Greek Events, which will be appointed in Autumn quarter following Homecoming Week.
- Section 5.** ELECTIONS. The Panhellenic Council shall elect the positions of President, Vice President of Administration, Vice President of Greek and Community Relations, Vice President Recruitment and Retention, and Vice President of Judicial Affairs. The Board of Directors shall be appointed by the newly elected executive officers and current President, slated and then approved by majority vote from the Panhellenic Council.
- Section 6.** OFFICER EXPECTATIONS. Officers will be expected to attend all Executive Board, Board of Directors, and Panhellenic Council meetings, serve two office hours each week and maintain a minimum 2.5 cumulative grade point average during her term in office.
- Section 7.** ABSENCES. Any officer having three unexcused absences from any ~~team~~ meeting requiring their presence, including but not limited to Executive Board, Board of Directors, Panhellenic Council, and Recruitment Team, will be asked to resign from her position.
1. Excuse forms must be submitted online to the Vice President of Administration at least 24 hours before the anticipated absence. Exceptions will be granted only in the case of an emergency.
  2. All excuses will be approved by the Executive Board. Any excuse that is not approved will be considered unexcused.
- Section 8.** RECRUITMENT TEAM. The Director of Recruitment Counselors, Director of Recruitment Public Relations, Director of Recruitment Activities, Directors of Computer Recruitment and the entire Executive Board must disaffiliate during fall and winter recruitment periods and serve as members of the Recruitment Team.
- Section 9.** RESIGNATION. Any officer failing to perform her duties as outlined shall resign and a successor be designated by the Executive Board and approved by the Panhellenic Council.

## ARTICLE VI. MEETINGS

- Section 1.** REGULAR. The Panhellenic Association shall hold at least one regular meeting weekly.

- Section 2.** OFFICER. The Executive Board and Board of Directors of the Panhellenic Association shall meet once a week.
- Section 3.** SPECIAL. A special meeting of the Panhellenic Association may be called by the President when necessary and shall be called by her upon the written request of any regular or associate member fraternity at The Ohio State University.
- Section 4.** DELEGATE RESPONSIBILITY. The delegate from each Regular or Associate Member fraternity shall be responsible for notifying her chapter members of all regular and special meetings of the Panhellenic Association.
- Section 5.** COMMITTEE. All committees that hold special meetings shall keep minutes of that meeting and submit them to the Panhellenic Council.

## **ARTICLE VII. THE PANHELLENIC COUNCIL**

The administrative body of the Panhellenic Association shall be the Panhellenic Council.

It shall be the duty of the Panhellenic Council to administer all business related to the overall welfare of the Panhellenic Association and to compile rules governing the Panhellenic Association, including membership recruitment and pledging, which do not violate the sovereignty, rights and privileges of member fraternities.

- Section 1.** MEMBERSHIP. The Panhellenic Council shall be composed of one delegate from each member chapter (Regular or Associate).
- Section 2.** SELECTION OF DELEGATES. Delegates to Panhellenic Council shall be selected by their respective fraternity chapter to serve a term of one year. Officers of the Panhellenic Association may not simultaneously serve as Panhellenic Council Delegates for their chapter. A delegate shall serve a term corresponding to her chapter's elections.
- Section 3.** DELEGATE VACANCIES. Each chapter shall choose an alternative representative in the event that the representative is unable to carry out her duties. When a delegate vacancy occurs, it shall be the responsibility of the fraternity concerned to select a replacement and to notify the Vice President of Administration of her name and contact information.
- Section 4.** OFFICERS. The Executive Board and Board of Directors of the Panhellenic Association shall serve as the officers of the Panhellenic Council. These officers shall have such powers and duties as are prescribed in the Bylaws of the Panhellenic Association.
- Section 5.** PANHELLENIC DELEGATE RESPONSIBILITIES.

1. Vote on proposals during Panhellenic Council meetings and inform her chapter of the results of the vote.
2. Report pertinent information to officers and chapter members and inform officers of upcoming meetings and workshops.
3. Serve at least one office hour each week.
4. Keep a Panhellenic notebook of agendas, minutes, constitution, by-laws and important memos and handouts.
5. Serve on at least one Panhellenic committee per quarter.
6. Attend the delegate workshop held annually.

**Section 6.** MEETINGS.

1. Regular meetings of the Panhellenic Council shall be held weekly at a time and place established at the beginning of each quarter by the Executive Board.
2. Special Meetings of the Panhellenic Council may be called by the President when necessary and shall be called by her upon the written request of any member delegate of the Panhellenic Council.
3. Meetings are Mandatory. If a representative cannot attend, she must find an alternate. A warning will be issued for the first absence during her term and a \$10.00 fine will be imposed on the chapter for each subsequent absence.
4. Two-thirds of the voting member fraternities shall constitute a quorum for the transaction of business.

**Section 7.** VOTING.

1. The voting body of the Panhellenic Association shall be the Panhellenic Council.
2. The voting members of the Panhellenic Council shall be the delegates of each fraternity holding Regular Membership. If a delegate is absent, its alternate or proxy shall cast the vote of her fraternity, provided that her credentials have been presented in writing to the Council President prior to the meeting.
3. Three-fourths of the voting members of the Panhellenic Council are required to establish recruitment rules and regulations, determine quota and to establish Total Chapter size, to set the Winter quarter dates for Formal Recruitment, and to add a Regular Membership chapter. Two-thirds vote is needed to add an Associate chapter. A majority vote shall be required to carry all other questions.

**Section 8.** VOICE. Alternate delegates, Associate member fraternities, advisers, officers, and members-at-large shall have a voice, but not vote.

**ARTICLE VIII. PANHELLENIC ADVISER**

- Section 1.** APPOINTMENT. The Panhellenic Adviser (Coordinator of Greek Life) shall be appointed by The Ohio State University Administration or the Panhellenic Council and the Alumnae Advisory Council
- Section 2.** REQUIREMENTS. The adviser shall serve in advisory capacity to the Panhellenic Association Executive Board, Board of Directors, Judicial Board, and Panhellenic Council. The adviser will be a member of the Executive Board of the Panhellenic Association and have all of the same responsibilities and privileges as other executive members. The adviser will be required to be knowledgeable of the Panhellenic Association and National Panhellenic Conference purposes, policies and procedures. The adviser is to help maintain fraternity life and Interfraternity relations while always keeping the member chapters and organization's best interests' priority.

#### **ARTICLE IX. STANDING COMMITTEES**

Such Standing Committees and special officers as may be necessary to carry out the work of the Panhellenic Association shall be appointed by its Executive Board to serve during the tenure in office of the Executive Board which appoints them.

#### **ARTICLE X. UNANIMOUS AGREEMENTS AND POLICIES**

- Section 1.** UNANIMOUS AGREEMENTS. All members of the Panhellenic Association shall act in accordance with fundamental Panhellenic policies established by National Panhellenic Conference in the UNANIMOUS AGREEMENTS.
- Section 2.** RULES AND POLICIES. All Panhellenic Association rules and policies shall be in harmony with those currently established by National Panhellenic Conference.

#### **ARTICLE XI. VIOLATIONS**

- Section 1.** VIOLATIONS. Violation of any regulations of this Constitution or its related Bylaws, of membership recruitment rules, of rules concerning matter other than membership recruitment, of the National Panhellenic Conference UNANIMOUS AGREEMENTS (the Panhellenic Compact, Standards of Ethical Conduct, College Panhellenic Agreements, Agreements on Questionnaires and Constitutions and The Jurisdictions of a College Panhellenic Council) shall be the occasion for penalties established by the Panhellenic Association Judicial Board in conformity with those recommended by National Panhellenic Conference (or National Pan-Hellenic Council, if applicable).

**Section 2.** DISPUTES. Any dispute growing out of the violation of Panhellenic Association rules and regulations shall be adjusted through arbitration principles of the National Panhellenic Conference.

**Section 3.** PROCEDURE. All disputes will be resolved using the judicial procedures as outlined in Article XVIII of the Bylaws of the Panhellenic Association.

## **ARTICLE XII. AMENDMENT**

This Constitution may be amended by  $\frac{3}{4}$  vote of the voting members of the Panhellenic Association, provided notice of the proposed amendment has been given to the President or Vice President of Judicial Affairs in writing at the preceding regular meeting, knowledgeable of the Panhellenic Association and National Panhellenic Conference purposes, policies, and procedures.