

**BYLAWS
OF THE INTERFRATERNITY COUNCIL
THE OHIO STATE UNIVERSITY
COLUMBUS, OHIO**

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ARTICLE I
Slating Procedure for Elections

Section A. Composition of Slating Committee.

The Slating Committee is composed of:

1. The IFC Executive Board members,
2. the IJC Chief Justice,
3. Seven member fraternity presidents, none of whom may be petitioner or candidate for IFC office, and
4. the Director and Assistant Director of Greek Life

Section B. Selection of IPC Representatives to Slating Committee.

1. The IFC Executive Board shall select representatives to the Slating Committee prior to the Election Meeting.
2. The IPC must confirm the Slating Committee with a majority vote.

Section C. Procedure for Slating Nominees.

1. From petitions submitted by potential nominees for office, the Slating Committee shall prepare a completed slate consisting of, at most, three nominees for each office.
2. The Slating Committee shall present its completed slate to the IPC at a meeting at least two weeks prior to the election meeting.
3. The Vice President of Administration shall inform all slated candidates of their position on the slate and of the date of the Election Meeting.
4. At the Election Meeting before voting begins and after the Slating Committee reads its slate, a member fraternity may nominate a candidate from the floor for a specific office if he submitted a petition to the Slating Committee and completed an interview with the Slating Committee for that office before the first time the committee presented its completed slate to the IPC.

Section D. Petitions Necessary.

The Slating Committee or member fraternity may slate no individual for an office who has not submitted to the Slating Committee a petition for that office.

Section E. Interviews Necessary.

The Slating Committee or a member fraternity may slate no individual for an office who has not interviewed with the Slating Committee for that office.

ARTICLE II Election Procedures

Section A. Officers elected.

The IPC shall elect all the members of the IFC Executive Board and the Chief Justice, at its annual Election Meeting.

Section B. Date for the election meeting.

The IFC Executive Board shall set the date for the Election Meeting and shall announce the date to the IPC prior to the Election Meeting.

Section C. Procedure for the Election Meeting.

1. At the Election Meeting, in person, each nominee for office shall present his qualifications and goals for the office he seeks within five minutes.
2. The IPC may then question a candidate for up to five minutes.

Section D. Procedure for voting.

After the Slating Committee has presented its slate in the Election Meeting and any nominations from the floor have been made, the IPC shall vote on each office one-at-a-time in the following order: President, Vice President of Administration, Vice President of Finance, Vice President of Recruitment and Retention, Vice President of Marketing, and the Chief Justice. If only one candidate is slated for an office, the IPC shall entertain a motion to elect by acclamation without need for a written ballot.

Section E. Method of Voting.

1. Voting shall be conducted by written ballot only.
2. If on the first vote no candidate has received a majority, the candidate receiving the lowest number of votes shall be dropped from consideration and a re-vote among the remaining candidates shall be taken. This process may be repeated until one candidate achieves a majority.
3. The IFC adviser and one teller, not seeking office, appointed by the President shall count the ballots.
4. The President shall announce the outcome of each vote.
5. The candidates not elected for a given office have the choice of running for any subsequent offices.

**ARTICLE III
Term of Office**

Each IFC Executive Board Member, Chief Justice, IJC Justices, and members of the Board of Directors shall hold office for one calendar year from the date on which he was elected or appointed unless:

1. He was elected or appointed to fill a vacancy in office, in which case he shall finish the term of office he replaced, or
2. He is removed from office, or
3. The election date is changed.
4. The Director of Greek Events shall serve a one-year term that begins with the appointment of a new director immediately following Homecoming and is the only exception to the above terms.

**ARTICLE IV
Removal From or Forfeiture of Office**

A member of the Executive Board, a justice of the IJC, or a member of the Board of Directors shall forfeit his office:

1. If he becomes president of his own fraternity; or
2. If his grades fall below the requirement specified in the Constitution.
3. The IPC may, by a three-fourths vote, remove an officer from office if he fails to fulfill the duties of his office as specified in the Constitution or these Bylaws and only after the officer has had a chance to hear the charges against him and rebut them.
4. If his attendance reflects having more than three unexcused absences from any team meeting, council meeting or other meetings that may be scheduled, the officer in question forfeits his position.

**ARTICLE V
Filling a Vacancy**

The Executive Board shall receive nominations of candidates interested in filling the unexpired term. If an elected position, except that of President, becomes vacant during the middle of a term, the Executive Board shall act as a Slating Committee and slate a candidate to fill the vacancy. The IPC shall receive and vote on the slated candidate at its next Regular Session.

ARTICLE VI
Interfraternity Presidents' Council (IPC)

Section A. Duties of the IPC.

The legislative powers of the IFC lie in the IPC, which shall:

1. Formulate all regulations that are necessary to maintain and execute the purposes of the IFC;
2. Receive and conduct all business appropriately before it under this Constitution and Bylaws;
3. Meet once a week or as the Interfraternity Council Executive Board deems necessary;
4. Meet annually in an Election Meeting to elect the student members of the Interfraternity Council Executive Board and the Chief Justice of the IJC; the meeting shall be announced eight weeks in advance;
5. Receive and vote on the IFC operating budget quarterly as submitted by the Vice President of Finance and approved by the Board of Directors, with a majority vote necessary for its adoption;
6. Set all regulations concerning fraternity recruitment.

Section B. Obligations of the IPC.

The IPC:

1. May amend this Constitution and Bylaws;
2. May recall any administrative action of the IFC President or the IFC Executive Board by a 2/3 vote.

Section C. Duties of Members of the IPC.

A member of the IPC will:

1. Attend each meeting and each Election Meeting or have another member of his chapter substitute for him;
2. Abide by this Constitution and Bylaws as well as the regulations of the IPC;
3. Cooperate in any proceeding of the IJC with which he may be involved and abide by all IJC rulings affecting his fraternity;
4. Cooperate with all administrative actions of the Board of Directors;
5. All members of IPC not present at the time of roll call will not be considered present and will be subject to all fines and penalties associated with missed meetings. Extenuating circumstances must be submitted in writing to the Vice President of Administration within 48 hours of the missed meeting, who will then decide to either accept or not accept the excuse on its merits.

ARTICLE VII
Duties of IFC Executive Board Officers

Section A. Authority and Duties of the IFC Executive Board.

The Administrative powers of the IFC lie in the IFC Executive Board, which shall execute this Constitution and Bylaws and the regulations of the IPC and shall:

1. By administrative action not contrary to the authority granted to the IPC or the IJC, facilitate on a daily basis the smooth operations of the IFC in accordance with its purpose;
2. Submit a proposed operating budget quarterly to the IPC for approval;
3. Receive proposals of the Board of Directors;
4. Oversee the function of any committee placed into its custody by the IPC;
5. Cooperate with the Panhellenic Association, the Pan-Hellenic Council, the Multi-Cultural Greek Council, and any other member of the University community for the advancement of the purposes of the IFC;
6. Set the date for the Election Meeting;
7. Meet once a week or as the IFC President deems necessary.

Section B. Duties of a Member of the Executive Board.

An IFC officer shall throughout the term for which he is elected:

1. Attend each meeting;
2. Carry out his duties as specified in the Bylaws;
3. Maintain at least a 2.5 cumulative grade point average;
4. Maintain accurate records of all activities and programs for which he is responsible;
5. Keep office hours in the IFC office, and at the end of his term in office shall:
 - a. Prepare a typed annual report on his office;
 - b. Participate in the transfer of files to and a training session with his successor.
6. Attend the annual MGCA Conference and/or the Big Ten Greek Conference;
7. Attend IFC officer retreats.
8. Any member of the Executive Board having more than three unexcused absences from any team meeting, council meeting or other meeting scheduled will forfeit his position.

Section C. President.

The President is chiefly responsible for the overall operation of the IFC and shall:

1. Preside over all meetings of the IPC and meetings of the IFC Executive Board;
2. Serve on or represent the IFC on any University or student committee as necessary;
3. Appoint each member of the Board of Directors subject to approval by the IFC Executive Board;

4. Maintain close contact with the day-to-day operations of IFC;
5. Coordinate and expedite projects and business of IFC;
6. Keep the IFC Adviser informed of all IFC business and bring business to the IPC when necessary and appropriate;
7. Appoint and disband special committees;
8. Work with the President of the Panhellenic Association, the Pan- Hellenic Council, and the Multi-Cultural Greek Council as necessary to advance IFC's interests and improve Greek relations and visibility;
9. Coordinate annual Presidents' retreats and IFC Executive Board retreats;
10. Prepare ongoing evaluations of IFC Executive Board officers, meet, and discuss with each of them;
11. Oversee the development of any position statements;
12. Meet as needed with IFC Executive Board;
13. Directly oversee the programming led by the teams of the Vice-Presidents of Administration, Finance, Marketing, and Recruitment;
14. The President may;
 - a. Vote to break a tie in the IPC;
 - b. Veto any majority-approved legislation of the IPC.

Section D. Vice President of Administration.

The Vice President of Administration shall:

1. Oversee the programming of the Director of Risk Management, Greek Events, and the Director of Scholarship and New Member Education from the Board of Directors;
2. Report directly to the President and coordinate with the other Vice-Presidents as to the workings and programming of the Director of Risk Management, Greek Events and the Director of Scholarship and New Member Education;
3. Be responsible for the effective day-to-day operation of the Greek Councils Office;
4. Coordinate and administer all awards programs;
5. Serve as the secretary and take minutes of each session of the IPC and each meeting of the officers;
6. Disseminate information to all member fraternities as requested by the officers and notify a member fraternity of mail received at the IFC office;
7. Be responsible for scheduling rooms for IPC meetings and events and fraternity chapter events;
8. Coordinate and update mailing lists and labels;
9. Oversee chapter officers' list;
10. Oversee office hours;
11. Create and distribute agendas for IPC meetings.
12. Maintain the minutes of each meeting of the IFC and IPC;
13. Maintain the Constitution and Bylaws of the IFC;
14. In the President's temporary absence, perform the duties of that office;
15. Become eligible to be the President should that office become permanently vacant by a vote of the IPC;

16. Serve as the liaison to the IJC.

Section E. Vice President of Finance.

The Vice President of Finance shall:

1. Report directly to the President;
2. Prepare a quarterly budget to submit to the President, to be approved by the IPC;
3. Regulate the finances of the IFC in strict line with the budget;
4. Cooperate with the Office of Student Activities & Campus Programs staff and all advisers and maintain records and observe procedures as they require;
5. Collect all payments owed to IFC and notify the President of IFC when a member fraternity is in arrears with the assistance of the IJC;
6. Pay all bills owed by IFC;
7. Establish and maintain a requisition and reimbursement procedure and authorize IFC purchases;
8. Prepare a quarterly expense report to submit to the President, to be reviewed by IPC;
9. Coordinate with the other Vice-Presidents as to the workings and the Directors of Risk Management, Scholarship and New Member Education, Service and Philanthropy, Technology, Greek Events, Recruitment, and Marketing;
10. Make necessary arrangements for the annual MGCA conference.

Section F. Vice President of Marketing.

The Vice President of Marketing shall:

1. Oversee the programming of the Directors of Service and Philanthropy, Technology from the Board of Directors;
2. Report directly to the President and coordinate with the other Vice-Presidents as to the workings and programming of the Directors of Service and Philanthropy, Technology and Greek Events from the Board of Directors;
3. Coordinate Greek Marketing in conjunction with the Panhellenic Association, the Pan-Hellenic Council, and the Multi-Cultural Greek Council;
4. Appoint members to the Greek Marketing Team;
5. Be responsible for issuance of GreekVine, in conjunction with the Panhellenic Association, the Pan-Hellenic Council, and the Multi-Cultural Greek Council;
6. Provide direct marketing capabilities for the Vice President of Recruitment;
7. Provide marketing for forums, fairs, and expos whenever there is an opportunity to promote Greek Life;
8. In the President's and Vice President of Administration's absence, perform the duties of the President;
9. Become eligible to be President should that office becomes permanently vacant by a vote of the IPC.

Section G. Vice President of Recruitment and Retention.

The Vice President of Recruitment and Retention shall:

1. Oversee and train all Recruitment Directors;
2. Report directly to the President and coordinate with the other Vice-Presidents as to the workings and programming of all Recruitment Directors;
3. Contact all chapter recruitment chairs and counselors regarding and Greek-wide recruitment events, either solely or partially sponsored by IFC;
4. Announce quarterly dates for chapters to extend bids;
5. Constantly update and release contact information of potential new members to all chapters;
6. Make himself available to aid member fraternities with their individual recruitment programs and meet with member fraternity recruitment chairmen as a group to discuss policies of recruitment and make recommendations to the IPC;
7. Be responsible for organizing and maintaining the orientation program.

ARTICLE VIII
Duties of the Board of Directors

Section A. Authority and Duties of the Board of Directors.

The programming powers of the IFC lie in the Board of Directors, which shall:

1. Institute, oversee, and evaluate all IFC activities to advance the purposes of IFC;
2. Prior to the date of any Interfraternity activity, submit a proposal describing the activity to the Board of Directors for its approval;
3. Meet as deemed necessary by the IFC President during autumn, winter, and spring quarters with the President, Vice Presidents, and Chief Justice.

Section B. Duties of a Member of the Board of Directors.

A member of the Board of Directors shall, throughout the term for which he was appointed;

1. Attend each meeting of the Board of Directors and of the IPC;
2. Oversee the operation of his committee as necessary to carry out its function;
3. Fulfill his duties as specified in the Bylaws;
4. Keep office hours in the IFC office;
5. Submit a report as needed or requested to the Vice President he reports to;
6. Maintain accurate records of all activities and programs for which he is responsible and turn them over in finished form to the Vice President he reports to;
7. Maintain at least a 2.5 cumulative grade point average;

8. Perform duties related to his position as ordered by the IFC Executive Board;
9. Prepare a typed annual report at the end of his term & attend a transitioning session with his replacement;
10. Attend all IFC officer retreats.
11. Any member of the Board of Directors having more than three unexcused absences from any team meeting, council meeting, or other meeting that may be scheduled will forfeit his position.

Section C. Director of Risk Management.

The Director of Risk Management shall:

1. Report directly to the Vice President of Administration;
2. Facilitate all alcohol programs for the fraternity community;
3. Coordinate the IFC Risk Management Policy;
4. Coordinate a roundtable for all chapter social chairs and risk management chairs each quarter to discuss alcohol as well as risk management issues including, but not limited to, fire safety, sexual assault and rape prevention, and illegal substance awareness;
5. Be a part of University committees pertaining to Risk Management;
6. Organize, inform of duties, and train the Risk Management Committee (RMC).

Section D. Director of Scholarship and New Member Education.

The Director of Scholarship and New Member Education shall:

1. Report directly to the Vice President of Administration;
2. Establish and maintain programs that will improve the scholastic achievements of member fraternities;
3. Develop recognitions to fraternity members for scholastic achievements;
4. Assist the Vice President of Administration in coordinating and implementing the annual Awards Banquet;
5. Compile and distribute campus academic resources;
6. Coordinate quarterly New Member Retreats in conjunction with the Panhellenic Association, the Pan-Hellenic Council, and the Multi-Cultural Greek Council.

Section E. Director of Service and Philanthropy.

The Director of Service and Philanthropy shall:

1. Report directly to the Vice President of Marketing;
2. Coordinate one Greek community wide service project;
3. Coordinate community service events with member fraternities, Greek Councils, and other student organizations and programming boards;
4. Create calendar of philanthropies and community service events and submit to Vice President of Marketing for publishing.

Section F. Director of Technology.

The Director of Technology shall:

1. Report directly to the Vice President of Marketing;
2. Maintain the council website;
3. Keep all IFC and chapter contact information updated;
4. Constantly monitor individual chapter links to ensure that they maintain content acceptable by the University's standards;
5. Coordinate with all officers of the IFC and post upcoming events on the website.

Section G. Director of Greek Events.

The Director of Greek Events shall:

1. Report directly to the Vice President of Administration;
2. Serve as the liaison on the University Homecoming Steering Committee and the Greek Week Steering Committee;
3. Keep IFC informed of all Homecoming events;
4. Coordinate Greek-wide Homecoming events;
5. Serve as the coordinator of the Greek Week Steering Committee;
6. Plan and coordinate all Greek Week Events and activities;
7. Issue Homecoming and Greek Week Pairings, in conjunction with the Panhellenic Association, the Pan-Hellenic Council, and the Multi-Cultural Greek Council, in accordance with submitted preference forms.

ARTICLE IX
Interfraternity Judicial Commission (IJC)

Section A. Powers of the IJC.

The power to decide between member fraternities, to adjudicate infractions of regulations or administrative action, to adjudicate violations of this Constitution and Bylaws lies in the IJC. The IJC shall have the power to arbitrate and mediate cases and to impose and/or recommend sanctions in cases involving member fraternities versus IFC, IFC versus member fraternities, or member fraternity versus member fraternity.

Section B. Duties of a Member of the IJC.

A member of the IJC shall throughout his term:

1. Maintain at least a 2.5 cumulative grade point average;
2. Be an active member in good standing with his member fraternity;
3. Be eligible for reappointment with reapplication;

4. Any member of the IJC having more than three unexcused absences from any judicial hearing or other meeting that may be scheduled will forfeit his position.

Section C. The Chief Justice.

The Chief Justice shall:

1. Preside at all meetings and hearings;
2. Review cases prior to hearings to ascertain jurisdiction and validity with the Assistant Director of Student Activities and Campus Programs;
3. Announce final rulings;
4. Fulfill all duties of a justice, only voting in case of a tie;
5. Maintain close contact with the IFC Executive Board;
6. Appoint a Chief Justice pro-tempore with the approval of the IFC Executive Board in the event the Chief Justice cannot fulfill his term of office.

Section D. Justices.

Justices shall:

1. Hear and be an objective and impartial voting member of all cases brought before the IJC;
2. Attend all functions associated with the office;
3. Keep all matters confidential relating to judicial proceedings;
4. Perform any other tasks as agreed upon by the IJC that will enhance its performance as a viable body.

Section E. Alternative Justices.

The Alternative Justices shall:

1. Serve as a justice in the absence of any regular justice and shall perform the duties of a justice as designated above;
2. Hear all cases, but have no vote (unless a justice is absent);
3. Keep confidential all matters relating to judicial proceedings;
4. Act as the note taker at all functions associated with his office;
5. Attend all functions associated with the office;
6. Perform any other tasks as agreed upon by the IJC that will enhance its performance as a viable body.

Section F. Preliminary Procedure.

1. The plaintiff fills out a grievance form obtained from the IFC office, a justice, or the office of Greek Life, or the office of the Ohio Union & Student Activities, and turns it in to the Chief Justice.

2. The Chief Justice and the Assistant Director of the Ohio Union & Student Activities will review the grievance and retain the right to dismiss the case at this point.
3. Notice of hearing date will be sent to both parties within seven days of receipt of the grievance.
4. A hearing deadline of four school weeks from the time of the filing of the grievance will be established.
5. Witness forms will be sent to both parties with in a stated, limited time to be returned. There is a five witness maximum.
6. A prepared statement will be secured from the plaintiff; a copy shall be sent to the defendant.
7. The IJC will choose witnesses from the witness forms and may request witnesses not represented on these forms. Witnesses will then be notified of the hearing date.
8. If a justice's chapter is involved in the complaint, that justice will recuse himself from hearing the case and an alternate justice will take his place.

Section G. Open Hearing Procedure.

1. All hearings will be open unless a closed hearing is requested on the grievance form or in a letter to the Chief Justice.
2. Only the justices may ask questions.
3. Both parties and witnesses are to present in the hearing room.
4. Both parties and witnesses introduce themselves.
5. The grievance is to be read to both parties.
6. The defendant is asked to enter a plea.
7. The plaintiff and defendant make opening statements.
8. The justices question the plaintiff's witnesses.
9. The defense may cross-examine the plaintiff's witnesses, but the Chief Justice may throw out questions.
10. Defense witnesses are then questioned by the justices.
11. The plaintiff may cross-examine the defense witnesses, but the Chief Justice may throw out questions.
12. Plaintiff makes his concluding statement.
13. Defendant makes his concluding statement.
14. Both parties and witnesses leave the hearing room, and the justices discuss the information; a decision is then reached.
15. IJC reserves the right to call witnesses at any time before the decision is reached.
16. Justices recall parties to hearing room and read the decision. If the verdict is "In violation," then the sanctions may be read at that time. IJC reserves the right to inform the fraternity of its sanction within three days of the hearing date.
17. The party found in violation is then informed of the time limit to comply with the sanctions, assuming there is a party found in violation.

18. There may be no professional legal advice to either party during the hearing, and only active members of the chapters involved may represent the parties involved.
19. Chapter advisers may attend the hearing, but may not actively participate. Written advice can only be given by a chapter adviser prior to the hearing.
20. Two chapter members, who are not witnesses, may attend the hearing. The fraternity's president must attend either as a witness or as a representative.
21. Parties are responsible for their witnesses and what they say.
22. Modified, informal procedures shall be used for the mediation cases.

Section H. After Hearing Procedure.

1. The results of the hearing will be announced in the form of a letter from the Chief Justice to each fraternity president at IPC within due time.
2. The Chief Justice shall complete the witness statement, the final decision, and all other paper work.
3. The Chief Justice sends notice of the decision within seven days of the hearing to all parties involved, including national organizations of the respective member fraternities involved.
4. Sanctions shall have no appeal except on procedure; appeal must be made within fourteen days after the hearing.
5. If substantial new information is produced, the Chief Justice and the Assistant Director of the Ohio Union & Student Activities will review it and call a new case if necessary within five school weeks not including finals week.

Section I. Quorum.

Four members shall constitute a quorum at any regularly scheduled IJC meeting.

Section J. Vacancies.

1. An Alternate Justice shall fill a justice vacancy and will fulfill all responsibilities of a justice.
2. The Chief Justice pro-tempore with the approval of the IFC Executive Board, will replace the Chief Justice in the event the Chief Justice cannot fulfill his term of office.

Section K. Removal of Justices.

1. Any justice may be removed from office by a 2/3 vote of the full membership of the IPC for non-performance of duties.
2. Any member of IFC may initiate Justice removal by either verbal or written notification of the motion to impeach to the IFC Executive Board.

ARTICLE X Dues

The IFC Executive Board shall set dues that a member fraternity owe IFC at the first meeting of each quarter and shall announce the amount of dues subject to a majority approval of the IPC present and voting with a minimum of ten dollars per active member and ten dollars per new member.

The IFC Executive Board shall assess dues on every member fraternity on a per capita basis. The Vice President of Finance shall base the assessment on the member fraternity's roster of members and pledges/associates as recorded during the previous quarter by the office of the Ohio Union & Student Activities.

A member fraternity shall pay its dues no later than fourteen days after the issuance of bills. The Vice President of Finance will work with the IJC, the member fraternity, the member fraternity's advisor(s), and the office of the Ohio Union & Student Activities to collect dues.

The Vice President of Finance shall fine a member fraternity that fails to pay its assessment when due ten percent of the total and one dollar per day until the assessment is paid.

A minimum of ten percent of the annual fraternity dues assessments will be deposited in an IFC reserve account with the stipulation that expenditures from this fund must be approved by a majority of the IPC present and voting.

ARTICLE XI Recruitment Rules

Section A. Eligibility for Recruitment.

Any male undergraduate student at The Ohio State University whose records are not restricted by the University may participate in IFC-sponsored recruitment provided he has maintained a cumulative Grade Point Average of at least 2.50, based on at least 12 earned college or university credit hours. Proficiency or examination (EM) credit does not qualify.

Section B. Formal Recruitment Period.

The Vice President of Recruitment may designate a formal recruitment period during Winter quarter.

Section C. Bid Date.

If the Vice President of Recruitment sets a bid date, a member fraternity may not extend a bid to a potential new member until that date.

Section D. Bid Definition.

A bid is any invitation (written or verbal) to join a fraternity.

**ARTICLE XII
Amendments**

Section A. Procedure for Proposing Amendments.

After the meeting in which an amendment is introduced, the IPC shall hear one additional reading of the amendment in its next meeting and may vote on the amendment at any meeting after that.

Section B. Adoption.

An amendment that receives the affirmative vote of at least three-fourths of the IPC is adopted as a part of the Constitution. An amendment that receives the affirmative vote of the majority of IPC is adopted as a part of these By-Laws.